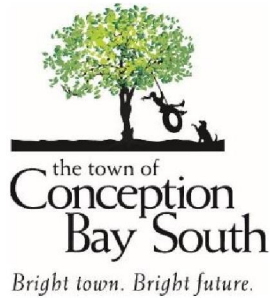


The Town of Conception Bay South invites applications for the position of Development Control Coordinator in its Department of Planning and Development.



DEVELOPMENT CONTROL COORDINATOR

UNIONIZED POSITION

Temporary Full-Time – 40 hours per week

Date Posted: May 14, 2019

DESCRIPTION OF WORK:

This is a responsible position that ensures the compatibility of all new development as well as its compliance with regulations, objectives and planning strategies.

The position requires a full knowledge of the Town's Municipal Plan and Development Regulations and their application in all building development and activity. The work requires the incumbent to receive all applications for new residential, commercial/industrial development for the purpose of assuring compliance with municipal requirements.

The position will frequently be a front line of contact with the public and requires the incumbent to employ diplomacy and tact, as well as the ability to deal professionally with the public. The position is currently vacant and will commence as soon as possible.

QUALIFICATIONS AND EXPERIENCE:

- Graduation from University with a degree in Planning or a related field with a minimum of two years experience directly related to land use planning and control, or any equivalent combination of experience and training acceptable to the Town. Course work in cartography, drafting design, statistics, urban geography, sociology and economics would be a major asset.
- Background in municipal permitting.
- Knowledge of regulatory process as it pertains to zoning and development application process required.
- Knowledge of relevant provincial and municipal legislation, policies and programs with ability to integrate and utilize knowledge in planning and development projects.
- Excellent organizational, communication and report-writing skills and demonstrated ability to deal with the public in a courteous and efficient manner.
- Ability to work independently and within a team environment and to adapt to a demanding and dynamic work environment.
- Strong experience and understanding of community planning practices, principles and procedures, land use planning legislation, land use planning and preparation, public participation processes and the ability to integrate and utilize knowledge in rural and urban planning settings.

The successful applicant must provide a copy of official educational documents confirming education requirements, employment references, a Certificate of Conduct and Drivers Abstract prior to commencement.

COMPENSATION: As per Collective Agreement

COMPETITION NUMBER: **CBS-19-13**
****Please reference the competition number on your application.***

CLOSING DATE: May 24, 2019 at 4:30 PM

SUBMIT TO: HR Coordinator
11 Remembrance Square
PO Box 14040, Stn Manuels
Conception Bay South, NL A1W 3J1

Fax: 709-834-8337

Email: jobs@conceptionbaysouth.ca

Website: Apply online at www.conceptionbaysouth.ca/careers

The Town of Conception Bay South is an equal opportunity employer.

We thank you for your interest, however only those individuals selected for an interview will be contacted.