

**Department of Environment and Local Government**  
**Local Government and Local Governance Reform**  
**Community Planner (2 positions)**  
**Pay Band 6**  
**Open**  
**Flexible locations**

**Who we are**

The work we do has a positive impact on our communities and helps improve the everyday lives of New Brunswickers. Together, we are over 45,000 New Brunswickers who are passionate problem-solvers, who make a difference and are proud to call New Brunswick home.

The Local Government and Local Governance Reform Division is the primary point of contact between GNB and local communities. With a vision of fostering vibrant and sustainable communities, the division provides support and advisory services to local governments and regional service commissions and is responsible for the administration Rural Districts. The division consists of the Regional Collaboration and Planning Branch and, the Community Finances, and Local and Rural Governance Branch.

The Department of Environment and Local Government provides integrated stewardship through planning and management of land use and waste management issues. It ensures effective enforcement of, and compliance with, environmental legislation and regulations and provides effective consultation and liaison with local governments and Rural Districts on governance issues.

**What you will do?**

As a member of the Provincial and Community Planning team, you will be responsible to provide your expertise province-wide on land use planning matters, contribute to a team of dedicated land-use professionals, and work closely with a varied number of stakeholders. Your primary responsibilities will include:

- Review of proposed Rural Plans and Municipal Plans, amendments and other by-laws to ensure conformity to the *Community Planning Act* and its regulations;
- Conduct research and policy development;
- Consultation with local governments, regional service commissions and other stakeholders;
- Build and maintain relationships with local governments, regional service commissions, provincial governments, First Nations, and others;
- Collaboration with other departmental staff and other departments across GNB on priority projects;
- Prepare and provide information, presentations and briefing material to senior management;
- Respond to inquiries on procedures and responsibilities for land development under the *Community Planning Act* and its regulations;
- Provide advice and recommendations on land use planning and proposed rural plans and municipal plans to the Director and other land use planning manners; and
- Project Management related functions.

**Work environment**

- Office layout: work stations
- Standard hours of work: Monday - Friday, 8:15-4:30 (office schedule)
- We promote a scent-reduced environment.

**Who you are**

You are open to new challenges, solution-oriented, great communicator and able to work in a fast-paced team environment. You enjoy being part of a collaborative team working towards common goals. You are concerned for the safety and wellbeing of New Brunswickers.

**Your attitude, skills and interests are just as important as your area of study. We are looking for diverse backgrounds that bring a combination of the following:**

**Essential qualifications**

- A Bachelor's degree in Land Use Planning or in a related field (for example: Geography, Engineering or Architecture) recognized by the Canadian Institute of Planners and a minimum of five (5) years of work experience in land use planning or a related field OR a Master's in Land Use Planning, or in a related field (for example: Geography, Engineering or Architecture) recognized by the Canadian Institute of Planners and a minimum of three (3) years of work experience in land use planning or a related field. Subject to the response to this competition, candidates that meet the educational requirements but with fewer years of experience may be considered.
- Possess a planning designation (RPP/MCIP), OR be working towards obtaining a designation, OR be eligible to begin working towards obtaining a designation.

- Subject to the response to this competition, candidates are required to demonstrate the essential qualifications on their application in order to be given further consideration.

*An equivalent combination of education, training and experience may be considered. Subject to the response to this competition, the roles may be underfilled.*

Written and spoken competence in English and French is required for one position; Written and spoken competence in English is required for the other position. Please state your language capability.

- Applicants must clearly demonstrate the essential qualifications to be given further consideration.
- Résumés should be in chronological order specifying education and employment in months and years including part-time and full-time employment.
- Please ensure that your preferred language of assessment is identified in your resume.

#### **Behavioural competencies**

- Client Service Orientation;
- Effective Interactive Communication;
- Concern for Order;
- Conceptual Thinking;
- Relationship / Network Building;
- Results Orientation;

#### **Technical Competencies**

- Knowledge of Applicable Legislation and the Department's Policies and Procedures;
- Presentation Skills;
- Planning and Organizing skills.
- Project Management
- Ability to Use Office Technology, Software and Applications
- Written Communication

#### **Wage**

**Pay Band 6:** \$2,735 to \$3,639 bi-weekly, based on 36.25 hours per week

#### **The Department of Environment and Local Government Offers:**

- Comprehensive benefits package which includes paid vacation, optional health and dental plans, Life Insurance, and participation in the Public Service Shared Risk Pension Plan;
- Opportunities for career growth, professional development and training.
- Free Parking and recreational trails. (at Marysville Place)
- Free access to Employee and Family Assistance Program (EFAP) and services
- 1 paid Volunteer Day per year to give back to your community;
- A departmental social committee; and
- A fitness facility (at Marysville Place) for employees at low cost.
- Remote Work can be discussed.

**Providing a safe workplace for all.** Your health & safety are important to us. GNB has implemented preventative measures across the organization to ensure your health & safety.

#### **How to apply**

If you are interested in this exciting opportunity, we encourage applicants to apply on-line at: <https://www.ere.gnb.ca> or by email to [HR-RH.ELG-EGL@gnb.ca](mailto:HR-RH.ELG-EGL@gnb.ca) by February 24, 2023 indicating competition number **80-22-015**. This competition may be used to fill future vacancies at the same level.

**Department of Environment and  
Local Government**  
P.O. Box 6000  
Fredericton, NB E3B 5H1  
**Telephone: 506-453-2690**

We thank all those who apply, however, only those selected for further consideration will be contacted

#### **Equal Opportunity Employer**

We are an Equal Opportunity Employer. We are committed to building a workforce that reflects the diversity of our communities in which we live and serve. We encourage and support applications from Aboriginals, persons with disabilities, and members of visible minority groups. Candidates registered with the [Equal Employment Opportunity Program](#) and veterans, who are among the most qualified, will be given preference at the time of selection.

*Check out what it is like to work at the Government of New Brunswick, where we are working together as [One Team One GNB](#) to improve the lives of New Brunswickers every day!*

***Let's connect. You belong here.***