



LEAVE FROM ACTIVE MEMBERSHIP & REINSTATEMENT REQUEST

5707 St Peters Rd., Box 63 St Peters, PE C0A 2A0 Tel: (902) 704-2401

Eligibility:

Candidate and Full Members in good standing only may apply for leave from active membership, provided they are not going to be actively engaged in any planning work, in any capacity during the period for which they will be a member “on leave”. Reinstatement to previous active membership status may be requested at any time. Leave is approved by your Provincial Association for a period of one year. Leave may be renewed for up to one additional year by re-applying.

Please print or type clearly

Name: _____

Last name

First name

E-mail (if changing): _____

Mailing Address (if changing): _____

NOTE: Please be sure to indicate above the email address and mailing address you will be using as your primary contact from now on, in your new membership status.

I am requesting or applying for (check one):

Applying for leave from active membership

Request to extend leave

Requesting to reinstate previous active status

If applying for leave from active membership (please complete all sections below):

Start Date “on leave”: _____ End Date for “on leave”: _____

Explanation/Reason for “on leave” status request: _____

I hereby certify that during the period for which I am a member “on leave” I will not be actively engaged in any planning work, in any capacity; and acknowledge and agree that should I become engaged in any planning work I will immediately contact the Institute and request to reinstate my active membership status. I further understand that status as a member “on leave” is time-limited and is subject of the ongoing approval and discretion of the applicable Provincial Association.

SIGNATURE OF MEMBER: _____ **Date:** _____

OFFICE USE ONLY:			
Received:		<input type="checkbox"/>	Current Year Fees Paid

