

## Role Description:

FBM is seeking an **Intermediate Planner** to join our team. Candidates will hold a degree in the planning or urban design field, or equivalent combination of experience and education. Ideal Candidates will have minimum 3 years working experience in either municipal planning, private sector land development, economic development, or planning consulting. Membership or Candidate Membership with the Canadian Institute of Planners is desired. Local experience and planning knowledge is beneficial however we also recognize the value of those professionals with cross-Canada work or travel experience that can bring new perspectives and ideas to our work.

FBM's Planning Studio has a wide portfolio of projects that include master plans, mixed-use developments, urban infill redevelopment, main street/downtown vitalization, economic development strategies, housing studies, and commercial & industrial market analyses.

This position will report to the Planning Lead and work with FBM's architectural teams on a range of project types. FBM's Planning team works throughout HRM, Atlantic Canada and nationally. The position will present opportunities to travel to communities across Canada. You will be responsible for tasks including project management, planning and policy analysis, market analysis, development applications, and community and stakeholder engagement. Your experience should demonstrate an ability and capacity to manage projects and independently liaise with clients. The Intermediate Planner will work with and mentor junior staff and have a commitment to professional growth.

## Core Job Responsibilities

- Analyze and interpret Land Use Bylaws and Municipal Development Plans. Familiarity with HRM Centre Plan is considered an asset, as is general knowledge of municipal governance structures and development processes.
- Prepare development feasibility and diligence studies.
- Prepare and submit development permit applications for architectural projects as part of integrated planning and architectural teams.
- Prepare land use market analyses for retail, industrial and residential land uses.
- Conduct on-the-ground project fieldwork (location specific, with some travel required).
- Develop and coordinate concept and master plans with internal and external collaborators.
- Lead, facilitate and summarize engagement strategies & surveys.
- Participate and/or lead client and council workshops and presentations.
- Assist with writing and formatting proposal submissions.
- Coordinate external sub-consultants and internal design staff based on project types.
- Participate in external webinars or presentations and articles, blogs or publications.

## Specific Skills

- Proficient in Adobe Creative Cloud Suite (InDesign, Illustrator, Photoshop), MS Office Suite.
- Working knowledge of GIS programs is considered an asset.
- Ability to work in a collaborative, multi-disciplinary team environment, particularly with architects and designers.

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- Must have excellent communication, presentation, and graphic communication skills.
- Bilingual French (written and spoken) is not required but is considered an asset.

FBM is a mid-sized architectural, interior design, and planning firm based in downtown Halifax. We recently moved into our own purpose-built mixed-use office building in the eclectic and growing Halifax North End, a short walk from Halifax Commons. FBM boasts an impressive portfolio of award-winning architectural and planning projects achieved over its 100-plus-year history in Atlantic Canada and has been named one of Canada's Top 100 Employers, Atlantic Canada's Top Employers, Nova Scotia's Top Employers, and one of Canada's Top Small/Medium Employers.

### **FBM offers:**

- Competitive salary.
- Vacation including extra day off for Birthday and paid office closure during Christmas period.
- Health & medical benefits with a Health Spending Account.
- Flexible, hybrid and supportive work environment.
- Active social calendar for company-supported events.
- Professional development opportunities.

We celebrate diversity and our ethos, **people-driven design**, means that we are committed to creating an inclusive and diverse workplace that reflects the communities and clients we serve, and the people with whom we work.

Applicants should submit a copy of their Curriculum Vitae to: [careers@fbm.ca](mailto:careers@fbm.ca) using the subject line: **Intermediate Planner Opportunity**

**We are proud to be recognized among Canada's Top Employers since 2021.**

